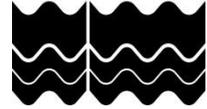


East Sussex County Council Schools Forum

East Sussex
County Council



Friday 20th September 2019

08.30

Wellshurst Golf and Country Club

Agenda

Item	Heading	Paper	Lead	Item for
1.	Welcome and Apologies	N	Chair	Note
2.	Minutes of previous meeting 12 th July 2019	Y	Chair	Approval
3.	Matters Arising and Declaration of Interests	N	Chair	Discussion
4.	Funding Formula Update	Y	Ed Beale	Approval
5.	Central Services Block Approval 2020/21	Y	Sarah Rice	Approval
6.	Scheme For Financing Schools Update	Y	Sarah Rice	Approval
7.	De-Delegation Approval 2020/21	Y	Sarah Rice/Nathan Caine	Approval
8.	AOB			

Next Meeting: Friday 22nd November 2019, 8.30am, Wellshurst Golf and Country Club

Draft Items for next meeting

- Growth Funding and Falling Rolls approval
- Funding Formula Consultation Update

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EAST SUSSEX SCHOOLS FORUM

MINUTES of a meeting of the East Sussex Schools Forum held at Wellhurst Golf and Country Club on 12 July 2019.

PRESENT

Richard Thomas (Pevensey & Westham Primary)
Jane Johnson (Newick CE Primary)
Monica Whitehead (Claverham Community College)
James Freeston (King Offa Primary Academy)
Phil Matthews (Hailsham Community College Academy Trust)
Joanna Sanchez (Diocese of Arundel and Brighton)
Hugh Hennebry - Chair (Uckfield College)
Sarah Pringle (Seahaven Academy)
Geoffry Lucas (Etchingham CE Primary School)
Vicky Richards (St Mark's CEP School)
Phil Clarke (Trade Union Representative)
Cllr Bob Standley (Lead Member for Education and Inclusion, Special Educational Needs and Disability)
Fiona Wright (Assistant Director Education & ISEND)
Edward Beale (Schools Funding Manager)
Sarah Rice (Finance Manager – Schools)
Nathan Caine (Head of ISEND)
Roger Snell (Orbis Schools Lead)
Amanda Altenhoven (Clerk)

1 WELCOME AND APOLOGIES

1.1 Hugh welcomed all and thanked everyone for their attendance. He confirmed the meeting was quorate, recognising there had been a number of apologies.

1.2 Apologies received from:

- Kate Owbridge (Ashdown Primary)
- Anna Robinson (Beacon Academy)
- Victoria Stevens (Eastbourne Academy)
- Helen Key (Chailey School)
- Richard Preece (Saxon Mount and Torfield)
- Stuart Gallimore (Director Children's Services)
- Frank Stanford (Sabden Multi Academy Trust) Did not attend
- Mark Whiffin (Head of Finance)
- Andrew Ferguson (Rye Academy)
- Lizzie Field (Park Mead Primary)
- Debbie Gilbert (Burwash CEP School)
- Richard Blakeley (Parkside Primary)
- James Feeston (King Offa)

- Mandy Watson (Diocese of Chichester)

2 MINUTES OF THE PREVIOUS MEETING

- 2.1 The Minutes for 17 May were signed off by the Chair as a true record.
- 2.2 The maintained Primary and Secondary representatives of the School were requested to take the opportunity to discuss the de-delegation items in advance of this meeting. Advised that this has happened and will be raised again for the 20 September meeting.
- 2.3 Schools Forum membership as discussed at the previous meeting – agreed as accurate.
- 2.4 Rural schools action – Sarah to update as a matter arising.
- 2.5 Item 7.1 from 17 May minutes – Ed and Cllr Standley reiterated that they have updated and briefed Maria Caulfield MP with the correct figures, as she had used the incorrect figures in circulation to schools. It was also advised to Maria Caulfield MP that she should speak with ESCC first before raising point in the House of Commons.

3 MATTERS ARISING AND DECLARATIONS OF INTEREST

- 3.1 There were no declarations of interest.
- 3.2 EALs update – 4 model options had gone out to a group of Headteachers. Nathan will give a further update in item 4.
- 3.3 Item 3.5 from 17 May minutes. Advised that voting would take place during 20 September meeting.
- 3.4 Sarah gave an update regarding the: ‘Running Schools Efficiently: Sharing Best Practice in East Sussex’ questionnaire. This will be distributed to Schools Forum and Headteachers next week. Will also be distributed again in September.
- 3.5 Running rural schools efficiently: Department for education report. Andrew Ferguson to provide this letter.

Action: Amanda to chase Andrew for this letter and distribute to Schools’ Forum.

4 EALS UPDATE

- .1 Nathan thanked schools for giving their time for their input into consultation. The service has received 60 responses from schools, academies and trusts to the consultation by the deadline. Appendix 2, within the papers, outlines the full breakdown of responses to each of the models.
- 4.2 The model with the highest first preferences was model 3; on this basis, the LA will proceed to consult with schools and academies in September as to the level of buy-in that they will commit to from April 2020. An analysis of the implications of this model has been conducted and this shows that the service requires minimum buy-in from schools (either by de-delegation from maintained schools, or by individual school commitment) of £440K for it to be viable.

4.3 At the same time as consulting with schools, option/model 3 will be taken to Schools' Forum in September for consideration to de-delegate funding from mainstream schools. This will be twin-tracked with a public consultation on the future of the service.

4.4 The vote during at September Schools' Forum in September will be for delegation of 100% of the notional EAL budget from both primary and secondary maintained schools. If both primary and secondary vote 'yes' there would be sufficient funding for the service to continue; if only primary agree to de-delegate, then we will ask secondary schools and academies, and primary academies, to commit funding from 01 April 2020. Primary still make up the majority of the budget for EALs but it is not possible to state how many more schools would be required to commit as this depends on their individual notional EAL budget. The deadline for schools to make this commitment is 28 September

4.5 Should the service not secure the minimum level of buy-in (£440k) then the LA will have to begin a staff consultation with a view to closing the service on 31 March 2020. Schools and academies can only opt in for a minimum 2-year commitment and unable to buy-in afterwards. This is to ensure that the service can prioritise commitments to schools who provide funding up-front.

5 DE-DELEGATION OVERVIEW

5.1 Sarah gave an update on the paper. There was a reminder regarding the de-delegation items in advance of the September meeting at which decisions will be made by maintained schools whether to de-delegate specific items or not. It was noted that SF headteacher representatives should endeavour to engage with colleagues in advance of Schools' Forum to determine their position.

6 FORMULA FUNDING UPDATE

6.1 Ed talked through the Funding Formula Update. There have been three meetings with the following discussion topics: Lump sum (Primary Phase), Minimum per pupil and the Minimum Funding Guarantee. Ed went on to explain what was discussed and looking at during these meetings.

6.2 Ed asked the forum to consider Appendix E within the papers and Ed talked through and updated the forum on the figures within the tables.

6.3 A Forum member suggested that proposals in 6.2 indicated that Rural primary school funding does not appear to be a top priority matter for the forum. It was asked that the funding formula working group look in to this matter. It was responded that the working group looked at all schools and academies. Particular concerns related to the reduction in the lump sum. Primary governors should write to their MPs explaining that funding should be fair for all primary schools and that this matter should be raised at central government level.

6.4 Fiona introduced the matter regarding conditions for term time only staff (TTOS) and the potential financial implications this could have for schools and academies. It was advised that a paper will be sent out to Headteachers which will fully outline this matter, the LA's position and the potential impact for schools and academies.

7 TERMS & CONDITIONS - SERVICES TO SCHOOLS UPDATE

7.1 Roger Snell gave an update and talked the through the paper and report. Noted that business managers welcomed the clarity within this update.

8 SCHOOL BALANCES 18/19

8.1 Ed Beale gave an update on the maintained school balances. Explained the context to the reasons why schools are carrying funds forward, this matter has been raised in the past.

8.2 Referred to tables and charts within the paper and further explained the breakdowns within these tables. It was asked if the total budget share could be added in to the table or further explained in the paper. Chart showing the funding that schools keep to carry forward for the next year. Also asked that surplus balances are presented to the elected members and for the members to be aware that the capital funding was reduced by 80% 8 years ago.

9 AOB

9.1 It was asked if the draft minutes could be published to schools forum within 3 days. Advised that they are published on website within 5 days.

9.2 Noted that there were a lack of Schools Forum members today. Advised that Lesley and Ed write to members if they have missed 3 meetings and it asked if they should be continuing on the Schools Forum membership. This is already in the Schools Forum constitution.

The meeting ended at 10.10 am.

Next meeting - Friday, 20 September 2019, at 0830 hours at Wellshurst Golf Club

Report to: Schools Forum

Date: 20th Sept 2019

Title of Report: Funding Formula Working Group (FFWG) Update

By: Ed Beale, School Funding Manager

Purpose of Report: To update and make recommendations to Schools Forum on proposals for the East Sussex Schools Funding Formula for 2020/21

Recommendation: Schools Forum are asked to consider the working group proposals that will be presented for consultation with all schools and academies with regard to the local funding formula for 2020/21.

Working Group Members

School Forum Representatives: James Freeston, Jane Johnson, Hugh Hennebry, Phil Matthews, Monica Whitehead

LA Officers: Sarah Rice, Ed Beale, Kirsten Coe

1 Background

- 1.1 The Funding Formula for 2020/21 will be determined “locally” by Local Authorities, as in 2019/20 and previous years. Therefore, the Funding Formula Working Group (FFWG) met during May and June and more recently September in order to review the East Sussex Funding Formula for 2020/21.
- 1.2 The FFWG is comprised of School and Academy representatives (Primary and Secondary Phase) and Local Authority officers, as indicated above.
- 1.3 The starting point i.e. funds available, has been based on the assumption that the “pot” will be the same as 2019/20, but excluding the additional one-off funding of £4m that was transferred from the Central School Services Block (CSSB) into the Schools Block.
- 1.4 The vast majority of funding factors in East Sussex are already at the levels they will be under a National Funding Formula (NFF). Therefore, the factors that have been reviewed were the following:
 - The lump sum (Primary Phase) – The lump sum, for 19/20, is £120,000, which is £10,000 higher than what it would be under the NFF. (The lump sum for the Secondary phase is already at the rate it will be under the NFF).
 - Minimum Per Pupil - This factor was introduced in 2019/20 to begin to reflect this rate under the NFF. Excluding the £4m one-off funding that was received in 2019/20, the minimum per pupil rate for schools in the Primary phase was £3,410 and for the Secondary Phase £4,675.

The minimum per pupil factor is calculated by adding the pupil led factors and the school led factors (lump sum and sparsity) together and dividing by the NOR.

- Minimum Funding Guarantee offers some protection against funding reductions and ensures that (excluding any fluctuations related to pupil numbers) a school's budget will be at least a defined percentage of the budget per pupil received in the previous year. The rate under the NFF will be 98.5% (i.e. a maximum drop in the amount per pupil of 1.5%). This has been the rate traditionally used in East Sussex, however for the last two years, due to receiving additional funds, schools have been protected at a higher level.

2 Progress

- 2.1 At the FFWG meeting in May it was confirmed that the principles of working towards the NFF funding rates would continue when reviewing the formula for 2020/21.
- 2.2 At the June meetings, an overview of all scenarios that had been put forward were reviewed. The main "issue" in a number of the scenarios was affordability meaning it was not realistic to progress them any further. Time was also spent adjusting various elements to find affordable scenarios within the principles and priorities of the group.
- 2.3 The two proposed scenarios were subsequently reviewed on a school by school basis to enable the group to look at the implications for individual schools and understand why the scenarios have provided such outcomes. The group also discussed priority areas for allocating any additional funding that may be available once the final 2020/21 settlement is known.
- 2.4 At the time of the meetings, the information provided to the group included the proposed 2020/21 transfer of funding from the CSSB (as per Nov '18 Schools Forum) into the Schools Block due to savings that had been identified and showed how much a school could receive and the change from 2019/20 in monetary terms and as a percentage.
- 2.5 However, as outlined at the 12th July Schools Forum, an issue has arisen that will effect holiday pay calculations for Term Time Only staff in all schools and academies.
- 2.6 The impact of this has been investigated and a collective solution appears to be the most effective approach to manage the financial pressure created. The Funding Formula Working Group considered this proposal in detail in order to bring recommendations to Schools Forum .
- 2.7 The full details of the issue and discussions can be seen in the minutes of the FFWG meeting in Appendix 1
- 2.8 The working group recognised the merits to having a collective approach to the TTO liability as all schools and academies are affected and there will be work involved in managing the process individually whereas could be undertaken by the LA on behalf of all schools and academies. The proposal is to use the funding already identified as savings from the CSSB and this is discussed in full in the CSSB paper tabled at this meeting.
- 2.9 In the light of the revised analysis, the working group members confirmed that the principles already agreed, i.e working towards implementing the NFF, would remain the priorities to be applied to the 2020/21 formula.

3 Moving Forward

- 3.1 Due to affordability and the additional funding that was provided by the DfE, for the past two years the MFG rate has been positive, i.e. 100.5%. Historically, the MFG rate had been 98.5%. The

proposal for the 2020/21 funding formula would set the MFG rate at 98.8% which is slightly higher than the NFF (of 98.5%). This is affordable, but cannot be as high as for 2018/19 and 2019/20 due to overall affordability and formula constraints.

3.2 The government has indicated that there will be an increase to school's budgets but there is only limited detail available. The FFWG proposed that that the extra funding into the Schools Block will be allocated in the following priority order according to the funds available:

- Unit rates already at the NFF levels will continue to be matched to those levels for 2020/21.
- Increase the minimum per pupil funding rates to the NFF rates
- Increase the MFG rate to 100%
- Increase capping
- Revise primary lump sum

4 The Proposal

4.1 The FFWG are asking Schools forum to agree to consult on the following proposal:

To reduce the lump sum (Primary Phase) by £5,000, increasing the minimum amount per pupil in the Primary and Secondary phases.

4.2 Appendix 2 shows the illustrative budget shares for the Primary and Secondary phase respectively.

4.3 The consultation will take place over a minimum of two weeks during October and November, the exact timing is dependent on further information from the DfE. The result of the consultation will be brought back to Forum on 22nd November where Forum will make a final recommendation to Lead Member who will need to decide whether to adopt the rates in the FFWG proposal.

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Funding Formula Working group: 10th September 2019, Bellbrook Centre, Uckfield

Attendees: James Freeston, Jane Johnson, Hugh Hennebry, Phil Matthews, Monica Whitehead, Ed Beale, Kirsten Coe, Sarah Rice

1. Aims of the meeting

1.1 Aims of the meeting were outlined:

- To explore the funding formula options in the light of the proposal to fund potential pay claims due to term time only staff from the CSSB historic commitments savings. In order to fully inform a recommendation to Schools Forum regarding the proposal.
- To agree the proposals for the funding formula consultation to go to schools during October 2019.

1.2. LA Officers provided information on the background to the Term-Time Only Back Pay issue. It had been outlined at the 12th July Schools Forum, that an issue has arisen on a national scale affecting term time only holiday pay calculations and that Schools have all been written to individually and the situation has been fully explained to them.

1.3. It was stated that all schools and academies in East Sussex will be impacted by these changes and the impact will be variable depending on individual school circumstances and relating to staffing structures and contracts, many of which were put in place many years ago. Due to this, a proposal was made to take a collective approach to dealing with the issue. The Funding Formula Working Group were asked to discuss and, if in agreement, make recommendations to Schools Forum regarding how these liabilities for schools and academies could be funded under a collective approach.

2. Potential Liability

2.1 The potential liability was explained to the group indicating there are 2 categories:

- i) Back pay for staff who have effectively been underpaid** – Estimated to be in the region of £1.8m, which allows for contingency, due to the number of variables, namely the timeframe of claims, availability of accurate data (particularly for academies sitting outside of ESCC payroll where payroll can only be modelled based on estimates). Another variable will be the actual number of claims that are made.
- ii) Pension costs relating to the underpayments** –this is more difficult to estimate with accuracy, but initial indications are that this could be in the region of £2m.

3 Funding Proposal

3.1 The proposed funding options were outlined to the group

i) **Back Pay** - In the November 2018 Schools Forum, Officers indicated that there would be a plan to continue the process that began in 2017/18, where money identified as savings from the CSSB block would be allocated to schools as additional one off funding, on top of their allocated schools budget. At that time it was indicated that for 2020/21 a distribution of £1.8 million was planned. Work undertaken since then allows us to confirm that a £1.8m reduction in CSSB for 20/21 can be achieved. Due to the arising liability discussed above it is proposed that this £1.8m is allocated within CSSB to cover the back pay element of the potential liability described above. Given the uncertainty in the actual liability, this amount allows for some variation, and any of this funding remaining after the final settlement to back pay would contribute to the pension liability element.

ii) **Pension** - There is still some considerable uncertainty regarding the actual DSG settlement East Sussex will receive from DfE for 2020/21. In particular surrounding the CSSB, in 2019/20 East Sussex expected to receive a lower amount from DfE, equivalent to the £1.8m savings that had been identified in 2018/19. However, this was not deducted from the 2019/20 CSSB allocation and as a result this £1.8m was distributed to schools in addition to the further £2.2m CSSB savings identified for 2019/20. Due to some lack of clarity on total DSG funding we are at this point unsure if the CSSB will be reduced in 2020/21 for the 2018/19 and/ or 2019/20 savings.

3.2 LA officers explained that if the 2020/21 CSSB allocation from DfE remains at a higher than expected level (ie with the 2018/19 and 2019/20 savings not removed), this means there would potentially be up to an additional £4m that is not currently built into funding projections. If this or part of this additional funding were received, the second proposal would be to retain up to £2m of it to fund the pension impact of the changes described in ii above.

3.3 It was clarified that using CSSB amounts, namely the £1.8m (in i above) and the £2m (in ii above) sit outside any additional funding that is being promised for schools by central government in recent announcements. Schools and academies' individual school budget allocation would still benefit from additional monies allocated directly to schools under these announcements. Any money that is allocated to schools from the Schools Block will be fully distributed (as in previous years) and is not affected by these proposals.

3.4 Members of the working group clarified the decision making responsibilities on approving the use of CSSB funding. It was clarified that the use of CSSB was an item for Schools Forum approval.

3.5 Questions were also asked around whether the funds used from the CSSB would also be used to cover the administration / legal costs. It was confirmed that these funds would only be used to fund the actual back pay and pension liability. The LA would meet the admin / legal costs. Any unspent funds would go back to schools and academies.

3.6 Questions were also asked about how would colleagues know it is being spent on this purpose. LA officers confirmed that the LA would report transparently and produce information to give assurances to this end. The Schools Forum paper would set out the use of all the CSSB funding.

4. Modelling

4.1 LA Officers then provided models of how individual school allocations for 2020/21 given the proposals. Conversations then took place around these models. Comments made were that there is an advantage of addressing the back pay via the proposed route is that this will remove an uncertain final liability for back pay from schools and smooth the “random” size of the impact to individual schools. LA Officers again emphasised that the back pay will therefore not impact the Schools Block Funding that schools receive and these costs will not need to be met from the main school allocation.

4.2 It was clarified that the initial modelling for schools budget allocation for future years had included the potential one off distribution of £1.8m as this was the planned distribution at that time.

4.3 The group reviewed the data provided, and clarity was provided by LA officers that it was important to recognise that by using CSSB funding, this is not money that schools are “losing” as this is a separate block of funding from the schools block (that funds school and academy budget shares).

4.4 The FFWG also felt that the proposal being put forward by the LA in relation to using CSSB funding for the back pay should be recommended to Schools Forum for approval – Particularly as the CSSB relates to schools and academies and it is both schools and academies that will be affected.

5. School Funding Formula Consultation

5.1 At previous meetings, priorities were agreed. Given the proposals above and the lack of clarity on future funding, agreement was required to agree the proposals that would be put to consultation. Modelling was included showing the impact of the formula remaining the same, and of implementing the agreed proposals, with an intention of addressing priorities as previously agreed, depending on the amount of funding available. Models were presented to demonstrate the impact.

5.2 The outcome of the discussions were that the proposals that had been put forward previously regarding the Funding formula were still valid and the priorities, should any additional funding be received into the Schools block, were also still appropriate i.e. Increasing minimum per pupil amounts. It was also confirmed that the unit rates that are currently the same as the NFF would continue to be at that level, and if the NFF rates were to increase, then we would match them.

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2020/21 Funding Formula Working group
(Scenario Comparisons)
Sorted by Phase and NOR

Appendix 2

A B C

School	Oct-18 NOR	2020/21 Baseline Budget	Proposed Formula	Difference (B - A)
Five Ashes CofE Primary School	54	£359,976	£360,638	£662
Firle Church of England Primary School	69	£360,689	£360,764	£75
Fletching Church of England Primary School	70	£363,256	£363,915	£659
Broad Oak Community Primary School	82	£393,835	£394,131	£296
St Michael's Primary School	82	£392,382	£393,105	£723
St Michael's Church of England Primary School	89	£418,283	£417,451	-£832
Hamsey Community Primary School	90	£418,370	£419,207	£837
Northiam Church of England Primary School	91	£465,584	£465,110	-£473
Peasmarsh Church of England Primary School	91	£457,711	£457,786	£75
St Mark's Church of England Primary School	91	£404,502	£404,384	-£118
Danehill Church of England Primary School	93	£413,448	£414,260	£812
Nutley Church of England Primary School	94	£439,175	£436,423	-£2,752
Punnetts Town Community Primary School	96	£435,914	£436,773	£859
East Hoathly CofE Primary School	97	£451,626	£447,921	-£3,705
Framfield Church of England Primary School	97	£439,474	£440,380	£906
Plumpton Primary School	98	£449,317	£449,392	£75
Mark Cross Church of England Aided Primary School	98	£420,443	£421,288	£846
Stonegate Church of England Primary School	99	£434,207	£435,068	£861
St Mary the Virgin Church of England Primary School	99	£436,972	£437,242	£270
Chiddingly Primary School	100	£471,197	£472,156	£960
Bodiam Church of England Primary School	100	£455,170	£456,115	£945
All Saints' and St Richard's Church of England Primary School	100	£483,477	£484,519	£1,042
Beckley Church of England Primary School	101	£457,288	£458,231	£943
Ticehurst and Flimwell Church of England Primary School	101	£502,748	£502,417	-£331
Staplecross Methodist Primary School	102	£464,564	£465,531	£967
Alfriston School	103	£467,782	£462,782	-£5,000
Laughton Community Primary School	103	£476,281	£472,364	-£3,917
Holy Cross Church of England Primary School	103	£486,585	£485,777	-£808
Dallington Church of England Primary School	104	£468,552	£464,228	-£4,324
Frant Church of England Primary School	105	£477,667	£478,621	£954
High Hurstwood Church of England Primary School	105	£472,203	£473,148	£946
Crowhurst CofE Primary School	106	£481,920	£476,920	-£5,000
Little Horsted Church of England Primary School	106	£451,277	£452,218	£941
Bonnars CofE School	108	£486,092	£487,101	£1,009
Catsfield Church of England Primary School	110	£498,206	£493,785	-£4,421
Etchingham Church of England Primary School	110	£495,470	£496,429	£959

Appendix 2

2020/21 Funding Formula Working group

(Scenario Comparisons)

Sorted by Phase and NOR

A

B

C

School	Oct-18 NOR	2020/21 Baseline Budget	Proposed Formula	Difference (B - A)
Hurst Green Church of England Primary School and Nursery	111	£511,419	£512,459	£1,040
Park Mead Primary School	119	£539,726	£540,865	£1,139
Blackboys Church of England Primary School	122	£491,966	£493,031	£1,065
Icklesham Church of England Primary School	128	£548,239	£546,974	-£1,265
Brede Primary School	130	£573,114	£568,114	-£5,000
Burfield Academy	131	£587,139	£588,477	£1,337
Barcombe Church of England Primary School	132	£541,905	£540,539	-£1,367
St Pancras Catholic Primary School	135	£571,769	£568,318	-£3,451
Netherfield CofE Primary School	138	£592,102	£590,675	-£1,427
Chailey St Peter's Church of England Primary School	140	£603,958	£605,298	£1,339
Hankham Primary School	146	£609,273	£604,273	-£5,000
St Thomas' Church of England Aided Primary School	146	£610,365	£605,365	-£5,000
Ditchling (St Margaret's) Church of England Primary School	148	£584,802	£586,100	£1,298
Phoenix Academy	151	£711,877	£713,243	£1,366
Ninfield Church of England Primary School	153	£615,076	£610,076	-£5,000
High Cliff Academy	155	£669,171	£664,171	-£5,000
Mayfield Church of England Primary School	157	£627,829	£629,256	£1,428
Anney Catholic Primary School	157	£658,070	£658,145	£75
Burwash CofE School	168	£673,660	£668,660	-£5,000
White House Academy	169	£739,657	£734,657	-£5,000
Jarvis Brook Primary School	171	£674,132	£675,751	£1,619
Dudley Infant Academy	173	£696,270	£691,270	-£5,000
Parkland Infant School	179	£729,422	£725,739	-£3,683
Buxted CofE Primary School	188	£732,630	£727,630	-£5,000
Forest Row Church of England Primary School	188	£739,024	£734,170	-£4,854
Groombridge St Thomas' Church of England Primary School	193	£697,120	£697,132	£12
Harlands Primary School	196	£748,174	£748,094	-£80
Salehurst Church of England Primary School	197	£784,461	£781,564	-£2,897
St Philip's Catholic Primary School	199	£751,983	£746,983	-£5,000
Iford and Kingston Church of England Primary School	200	£756,907	£751,907	-£5,000
Breakwater Academy	202	£869,307	£869,382	£75
Western Road Community Primary School	206	£762,589	£757,589	-£5,000
Churchwood Primary Academy	206	£920,359	£922,724	£2,365
All Saints Church of England Primary School, Bexhill	207	£919,813	£919,888	£75
St Marys Catholic Primary School	208	£770,609	£766,408	-£4,201
Rocks Park Primary School	209	£793,110	£789,405	-£3,705
Sedlescombe CofE Primary School	209	£811,909	£806,909	-£5,000

Appendix 2

2020/21 Funding Formula Working group
(Scenario Comparisons)
Sorted by Phase and NOR

A

B

C

School	Oct-18 NOR	2020/21 Baseline Budget	Proposed Formula	Difference (B - A)
Newick Church of England Primary School	209	£779,061	£778,391	-£670
Pebsham Primary Academy	210	£832,459	£829,143	-£3,316
Wivelsfield Primary School	210	£818,655	£817,421	-£1,234
Parkside Community Primary School	210	£803,293	£803,579	£285
St John's Church of England Primary School	210	£742,496	£737,554	-£4,941
Rotherfield Primary School	211	£778,365	£779,921	£1,556
Westfield School	211	£832,063	£827,063	-£5,000
Herstmonceux Church of England Primary School	211	£800,868	£795,868	-£5,000
St Mary Star of the Sea Catholic Primary School	211	£843,001	£843,076	£75
Chantry Community Primary School	212	£857,276	£852,276	-£5,000
St John's Meads Church of England Primary School	214	£786,465	£781,465	-£5,000
Maynards Green Community Primary School	217	£800,984	£801,464	£480
Guestling Bradshaw Church of England Primary School	217	£844,188	£844,263	£75
Parkland Junior School	230	£933,001	£933,076	£75
South Malling CofE Primary and Nursery School	231	£889,919	£884,919	-£5,000
All Saints CE Junior School	238	£945,382	£945,457	£75
Sacred Heart Catholic Primary School, Hastings	238	£925,534	£925,609	£75
Hellingly Community Primary School	240	£881,752	£876,752	-£5,000
Denton Community Primary School and Nursery	244	£984,271	£979,271	-£5,000
St Mary Magdalene Catholic Primary School	245	£929,212	£929,287	£75
Pashley Down Infant School	268	£1,027,871	£1,022,871	-£5,000
West Rise Community Infant School	270	£1,099,960	£1,094,960	-£5,000
Roselands Infants' School	272	£1,018,429	£1,013,429	-£5,000
Wadhurst CofE Primary School	284	£1,034,466	£1,037,121	£2,655
Cross-in-Hand Church of England Primary School	287	£1,078,427	£1,073,427	-£5,000
Ringmer Primary and Nursery School	291	£1,068,718	£1,071,384	£2,666
St Andrew's Church of England Infants School	299	£1,138,312	£1,138,387	£75
Ore Village Primary Academy	310	£1,365,245	£1,365,320	£75
Rye Community Primary School	352	£1,412,910	£1,407,910	-£5,000
Motcombe Infants' School	353	£1,294,642	£1,289,642	-£5,000
West Rise Junior School	359	£1,396,271	£1,396,346	£75
Ark Castledown Primary Academy	367	£1,520,755	£1,520,830	£75
Shinewater Primary School	369	£1,535,665	£1,530,665	-£5,000
Sir Henry Fermor Church of England Primary School	372	£1,335,073	£1,330,073	-£5,000
Wallands Community Primary School	373	£1,398,748	£1,398,823	£75
Southover CofE Primary School	373	£1,343,333	£1,338,474	-£4,859
Oakwood Primary Academy	379	£1,535,917	£1,535,992	£75

Appendix 2

2020/21 Funding Formula Working group

(Scenario Comparisons)

Sorted by Phase and NOR

A

B

C

School	Oct-18 NOR	2020/21 Baseline Budget	Proposed Formula	Difference (B - A)
Stafford Junior School	384	£1,441,283	£1,441,358	£75
Hollington Primary Academy	384	£1,662,913	£1,657,913	-£5,000
Heron Park Primary Academy	394	£1,602,355	£1,602,430	£75
Glenleigh Park Primary Academy	395	£1,629,485	£1,633,951	£4,466
Tollgate Community Junior School	396	£1,474,187	£1,474,262	£75
St Leonard's Church of England Primary Academy	404	£1,598,604	£1,598,679	£75
Christ Church CofE Primary and Nursery Academy	405	£1,639,993	£1,640,068	£75
Peacehaven Heights Primary School	408	£2,092,204	£2,092,279	£75
West St Leonards Primary Academy	411	£1,548,730	£1,548,805	£75
Hawkes Farm Academy	411	£1,426,114	£1,421,114	-£5,000
Robsack Wood Primary Academy	414	£1,586,862	£1,586,937	£75
Manor Primary School	416	£1,477,554	£1,472,554	-£5,000
Battle and Langton Church of England Primary School	416	£1,559,309	£1,559,384	£75
St Peter and St Paul CofE Primary School	421	£1,546,287	£1,546,362	£75
Pevensey and Westham CofE Primary School	422	£1,528,321	£1,523,321	-£5,000
The Baird Primary Academy	423	£1,801,979	£1,802,054	£75
Stone Cross School	423	£1,526,470	£1,526,545	£75
Meridian Community Primary School and Nursery	426	£2,156,982	£2,151,982	-£5,000
Ark Little Ridge Primary Academy	427	£1,498,745	£1,493,745	-£5,000
Chyngton School	428	£1,565,901	£1,560,901	-£5,000
Bourne Primary School	437	£1,753,664	£1,753,739	£75
The Haven Voluntary Aided CofE/Methodist Primary School	438	£1,625,466	£1,620,466	-£5,000
Ashdown Primary School	440	£1,603,292	£1,608,850	£5,558
King Offa Primary Academy	441	£1,667,599	£1,662,599	-£5,000
Harbour Primary and Nursery School	450	£1,800,598	£1,800,673	£75
Willingdon Primary School	456	£1,595,092	£1,606,492	£11,400
Seaford Primary School	478	£1,724,185	£1,719,185	-£5,000
St Thomas A Becket Catholic Primary School	479	£1,772,097	£1,767,097	-£5,000
Sandown Primary School	481	£2,013,719	£2,013,794	£75
Polegate Primary School	515	£1,842,809	£1,837,809	-£5,000
Langney Primary Academy	517	£2,000,163	£1,995,163	-£5,000
Cradle Hill Community Primary School	534	£1,915,869	£1,914,554	-£1,315
Ark Blacklands Primary Academy	577	£2,050,380	£2,050,455	£75
Little Common School	607	£2,138,450	£2,153,625	£15,175
Grovelands Community Primary School	623	£2,203,149	£2,203,224	£75
Telscombe Cliffs Community Primary School	623	£2,960,374	£2,955,374	-£5,000
Silverdale Primary Academy	623	£2,184,819	£2,184,894	£75

Appendix 2

2020/21 Funding Formula Working group
(Scenario Comparisons)
Sorted by Phase and NOR

A B C

School	Oct-18 NOR	2020/21 Baseline Budget	Proposed Formula	Difference (B - A)
St Paul's Church of England Academy	623	£2,317,249	£2,317,324	£75
Ocklynge Junior School	795	£2,765,298	£2,765,373	£75
King's Academy Ringmer	416	£2,202,232	£2,202,232	£0
Causeway School	523	£2,975,784	£2,975,784	£0
Ark William Parker Academy	525	£2,879,645	£2,879,645	£0
Rye College	598	£3,153,370	£3,153,370	£0
Ark Helenswood Academy	641	£3,566,856	£3,566,856	£0
Seahaven Academy	654	£3,500,938	£3,500,938	£0
The Eastbourne Academy	700	£3,943,300	£3,943,300	£0
Uplands Community College	714	£3,540,002	£3,552,046	£12,044
Robertsbridge Community College	720	£3,592,559	£3,592,559	£0
Chailey School	756	£3,649,616	£3,676,832	£27,216
Peacehaven Community School	840	£5,240,632	£5,240,632	£0
The Hastings Academy	885	£4,967,951	£4,967,951	£0
Willingdon Community School	995	£4,873,132	£4,873,132	£0
St Richard's Catholic College	1021	£4,901,377	£4,901,377	£0
St Catherine's College	1068	£5,255,985	£5,255,985	£0
Beacon Academy	1077	£5,115,677	£5,130,770	£15,093
Heathfield Community College	1140	£5,504,760	£5,545,800	£41,040
Priory School	1140	£5,377,958	£5,409,910	£31,952
Claverham Community College	1150	£5,562,313	£5,566,240	£3,927
Seaford Head School	1167	£5,751,554	£5,751,554	£0
Ratton School	1183	£5,950,699	£5,950,699	£0
Bexhill High Academy	1243	£6,408,393	£6,408,393	£0
Uckfield College	1334	£6,490,450	£6,538,474	£48,024
The St Leonards Academy	1441	£7,757,807	£7,757,807	£0
Gildredge House	1072	£4,534,588	£4,534,588	£0
Hailsham Community College	1099	£5,449,953	£5,466,103	£16,150
The Cavendish	1191	£5,453,528	£5,469,697	£16,169

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Report to: Schools Forum

Date: 20 September 2019

Title of report: Central School Services Block (CSSB) DSG 2020/21

By: Sarah Rice, Finance Manager

Purpose of report: To present and seek approval of proposals for the CSSB for 2020/21.

1. Background

- 1.1 As in 2019/20, the DSG for 2020/21 will be allocated by the DfE into four notional blocks (with each block calculated on a different basis): Schools, High Needs, Early Years and Central School Services Block (CSSB). Each block is subject to separate regulations as to eligible expenditure.
- 1.2 This paper specifically relates to the CSSB. This block includes funding that has been allocated to Local Authorities (LAs) to carry out functions on behalf of pupils in both maintained schools and academies. There are two distinct elements within this block:
- The “Ongoing responsibilities”. This element comprises:
 - funds previously separately specified by DfE and retained centrally (Admissions, Copyright licenses and Servicing Schools Forum); and
 - funds that were previously known as Retained Duties ESG which, up to 2017/18, the LA received and held separately for its on-going responsibilities to maintained schools and academies; and
 - The “historic commitments” which are what were previously known as “Combined Services”.
- 1.3 In recent years both council and school budgets have been subject to significant pressure and the LA has responded by reviewing service provision as part of the Core offer proposals. As part of this review Councillors’ considered the pressure on school’s budgets and identified actions to address this by reducing the pressure on DSG. These actions included identifying council resources and grants to replace the use of DSG in a number of services and delivering efficiencies. This has released additional one-off per pupil payments to schools over and above amounts received from the DfE to distribute directly to schools. In 2020/21 there will be a further release of £1.8m DSG.
- 1.4 A matter relating to the pay of term time only (TTO) paid staff has arisen during 2019, and affects all schools and academies (Schools Forum minutes 12/07/19). Detailed communication regarding this issue has been sent directly to all schools and academies. Modelling of these costs relating to back-pay indicates that this is in the region of £1.795m across all schools and academies. The unexpected financial burden of TTO back-pay could be managed, on behalf of all schools and academies, by using the £1.8m savings already identified in CSSB.
- 1.5 In addition to the TTO back-pay liability, there is also an associated pension liability. This has been very broadly estimated to be in the region of £2m across all schools and academies in the local authority. This additional financial burden could be managed by allocating any additional

funding, up to £2m (see section 5), that is received in the CSSB.

1.6 The proposal to allocate this funding to address the TTO back-pay and pension liabilities has been subject to separate discussion, scrutiny and approval by the Funding Formula Working Group. Please see the working group minutes, separate working group paper and recommendations for full details.

1.7 The initial spending proposals for 2020/21 are therefore for £1.94m for 'On-going Responsibilities' and £2.2m for 'Historic Commitments' which includes the £1.8m allocation to manage the TTO back-pay adjustments and subject to additional CSSB funding being available £2m to manage the schools and academies TTO pension liability.

2. 2020/21 On-going responsibilities

2.1 The table below shows the proposals for 2020/21 under the 'on-going responsibilities' element of the CSSB (in the 2 categories described in the first bullet point in paragraph 1.2). For the areas previously funded by Retained Duties ESG, the elements under the different DfE categories are itemised.

2.2 The proposals total £1.94m, for which the DfE have identified funding provision for LAs in the CSSB (outside of the Schools Block).

Table 1

CATEGORY	Responsibility	2019/20 DSG Allocations	2020/21 Proposed reductions	Proposed 2020/21 DSG Allocations
Specified by the DfE	Admissions	£486,500	-£6,200	£480,300
	CLA Licenses	£327,300	£0	£327,300
	Schools Forum	£28,500	-£5,000	£23,500
Stat and Reg Duties	Revenue budget preparation, preparation on income and expenditure relating to education, and external audit relating to education. Formulation and review of the LA Schools Funding Formula	£172,200	-£35,300	£136,900
Stat and Reg Duties	Leadership of Childrens services and support staff	£139,800	-£46,000	£93,800
Stat and Reg Duties	Planning for the Education Service as a whole	£164,100	-£54,000	£110,100
Stat and Reg Duties	Provision of information to or at the request of the Crown other than relating to specifically maintained schools	£75,000	-£25,000	£50,000
Stat and Reg Duties	SACRE	£10,000	£0	£10,000
Stat and Reg Duties	IA and CFO / S151	£38,500	-£10,000	£28,500
Stat and Reg Duties	Consultation Costs relating to non-staffing issues. Plans involving collaboration with other LA services or public or voluntary services	£77,600	-£45,000	£32,600
Asset Management	Management of LA's capital programme including preparation and review of an asset management plan, and negotiation and management of private finance transactions	£184,300	-£90,000	£94,300
Asset Management	General Landlord duties	£12,200	-£2,200	£10,000
Education Welfare	Functions in relation to the excluding of pupils from schools, excluding any provision of education to excluded pupils. Responsibilities regarding the employment of children	£391,500	-£298,900	£92,600
	School Attendance	£350,000	-£50,000	£300,000
Other Ongoing Duties	Places in independent schools for non - SEN pupils	£300,000	-£150,000	£150,000
	Total	£2,757,500	-£817,600	£1,939,900

Note: The figures do not represent the full cost of providing these services – the LA provides additional budgets for all these areas.

3. 2020/21 Historic Commitments

- 3.1 The below table (Table 2) shows the proposals for 2020/21 funding of the service areas via historic commitments.
- 3.2 As explained in paragraph 1.3, the LA has made additional contributions to these budgets, as well as delivering efficiencies, and has also replaced DSG with other grants, where possible in order to release DSG funding from these areas. The planned release of CSSB DSG for 2020/21 is £1.8m.
- 3.3 From a schools' perspective, the proposals therefore mean that, in line with previous years, while services may either no longer receive DSG funding or will receive a reduction in DSG funding, services in these areas can continue.
- 3.4 It is proposed that all the CSSB reductions planned for 2020/21 are allocated within Historic Commitments (as shown in the table below) to fund the back-pay commitments related to TTO staff pay adjustments.

Table 2

Historic Commitments	2019/20 DSG Allocations	2020/21 Proposed Reductions	Proposed 2020/21 DSG Allocations
Connexions Contract	£257,600	-£257,600	£0
Lansdowne	£242,000	£0	£242,000
YOT Education Support	£121,600	-£121,600	£0
Family Key Work	£239,900	-£239,900	£0
Virtual School	£180,000	£0	£180,000
Safeguarding	£50,000	-£50,000	£0
External Advisors	£56,300	-£56,300	£0
Key Stage 4	£43,700	-£43,700	
Single Point of Advice	£191,300	-£191,300	£0
	£1,382,400	-£960,400	£422,000
TTO Back Pay - Schools and Academies	£0	£1,778,000	£1,778,000
Total	£1,382,400	£817,600	£2,200,000

- 3.5 We are therefore proposing a total spend on historic commitments of £2.2m (which includes the £1.8m set aside for TTO back-pay).

4. Statutory duties for Maintained Schools

- 4.1 LAs are able to seek approval from maintained schools to retain some Schools Block DSG (from maintained schools only) to cover the statutory duties that are carried out for maintained schools that were previously funded through the General ESG.

- 4.2 ESCC, unlike other LAs, has not proposed this action despite seeing significant reductions in this ESG funding (Funding was £3.9m in 2015/16, reducing to £1.1m for 2017/18 and to nil for 2018/19).
- 4.3 Recognising ongoing pressure on school budgets, we are proposing to continue in this way for 2020/21, although there continues to be some risks to the LA with this approach.

5. Additional CSSB Funding

- 5.1 There is still some uncertainty regarding the actual DSG settlement East Sussex will receive from DfE for 2020/21. In relation to the Historic Commitment savings that have been made in recent years, East Sussex have expected a reduction in the amount of CSSB allocated from the DfE. However, in 2019/20 the allocation from DfE was not reduced and as a result the amount received above the expected funding was distributed directly to schools on top of the additional distribution that was already planned.
- 5.2 Due to some lack of clarity on total DSG funding we are at this point unsure if the CSSB will be reduced in 2020/21 to reflect the savings that have been made to date.
- 5.3 If the 2020/21 CSSB allocation from DfE remains at a higher than expected level, i.e. no reduction for the LA's savings, there would be up to £4m that is not currently built into funding proposals. If the additional funding is received, it could be allocated to support the pension liability costs relating to the schools and academies TTO pension adjustments.
- 5.4 While the back-pay element can be estimated with some degree of accuracy and the £1.8m identified in the table above is thought to be sufficient to meet this liability (with a level of contingency built in for currently unknown variables), the pension liability is much more complex to estimate and is subject to further negotiations. The current conservative estimate is in the region of a further £2m.
- 5.5 If additional CSSB funding is received as described in 1.5, 1.6 and 5.3, it is proposed that up to £2m would be retained to contribute to the pension liability associated with TTO back-pay. Any additional funds received in the CSSB above this level will be distributed directly to schools and academies.
- 5.6 Any CSSB retained for the purposes of managing TTO pay and pensions on behalf of all schools and academies, that in the final settlement are not required for this purpose, will be distributed directly to schools and academies.
- 5.7 In the event that this additional CSSB funding is not allocated to ESCC, further proposals to address this TTO pension liability would have to be explored.

6. Summary and Conclusion

- 6.1 This report lays out the proposals for £1.94m for 'on-going responsibilities' and £2.2m for 'Historic Commitments' of CSSB for 2020/21, to include 1.8m allocated to TTO back-pay and, were additional CSSB funds to be available, up to £2m will be allocated to the associated TTO pension adjustment liability. Schools Forum members are asked to approve these proposals.

Report to: Schools Forum

Date: 20th September 2019

Title of Report: Update to the East Sussex Scheme for Financing Schools

By: Sarah Rice, Finance Manager

Purpose of Report: To consult the Schools Forum and seek approval to make changes to the Scheme for Financing Schools in line with Department for Education (DfE) guidance.

Recommendation:

Maintained School members to note and approve the changes to the East Sussex Scheme for Financing Schools.

1. Background

- 1.1** The School Standards and Framework Act 1998 states that every Local Authority (LA) must have a Scheme for Financing Schools. This Scheme defines the financial relationship between the LA and the maintained schools in its area. Schemes cover a wide range of areas and include items such as accounting, banking and audit arrangements.
- 1.2** The Scheme for East Sussex County Council is based on the model scheme produced by the DfE and can only be amended either by changes directed by the Secretary of State or following consultation with the Schools Forum.

2. Updates made to the scheme

- 2.1** In line with recent updates to the statutory guidance for local authority schemes of finance a number of amendments have been made to the East Sussex Scheme to keep it consistent with the model scheme.
- 2.2** East Sussex Schools Finance Team have also made some procedural changes to the way money is advanced to schools, the Scheme has been updated to reflect these procedural changes and also to more accurately reflect current banking procedures overall.
- 2.3** The changes are summarised in the table in Appendix 1.
- 2.4** A copy of the updated Scheme and a summary of changes made will be made publically available via the Services to School Webshop once approval has been received.

3. Action Required

- 3.1** Approval is sought from maintained school members for the amendments outlined in this paper to be applied to the ESCC Scheme for Financing Schools.

Appendix 1: Summary of Changes to The East Sussex Scheme for Financing Schools Sept 2019

Section	Page Number	Description of Amendment	Reason For Change
Contents	2	Title for 2.4 changed from “ <i>Efficiency and value for money</i> ” to “ <i>School Resource Management.</i> ”	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
1.4 Revision of The Scheme	7	Sentence added “It is also possible for the Secretary of State to make directed revisions to schemes after consultation. Such revisions become part of the scheme from the date of the direction.”	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
2.1.4 Control of Assets	11	Sentence amended. “However a register should be kept in some form <i>and should include anything that is portable and attractive such as cameras and computing equipment.</i> ”	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
2.4 School Resource Management	12	Sentence amended. “Schools must seek to achieve <i>effective management of resources</i> and value for money”	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
2.10 Purchasing, tendering and contracting requirements	14	Addition. “ <i>Schools may seek advice on a range of compliant deals via the Department for Educations Buying for Schools webpages www.gov.uk/guidance/buying-for-schools</i> ”	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
2.14 Capital spending from budget shares	15	Definition moved to its own paragraph <i>Capital expenditure is defined as the purchase, creation or enhancement of an asset. Expenditure on new or enhancement of existing assets can be recognised as capital if it is probable that future economic benefits or service potential will flow to the entity and the cost of the item can be measured reliably. Generally,(and there are exceptions) assets are items held for use in the production or supply of goods and services, for rental to others, or for administrative purposes, and are expected to be used during more than one financial year.)</i>	Format change
2.15 Schools Financial Value Standard (SFVS)	16	Sentence amended. All maintained schools with a delegated budget must submit the form to the local authority’s finance department before the <i>end of the financial year.</i>	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
3.2 Non-payroll costs	18	Changes to calculation and timing of bank advances	To reflect amended bank advance procedures
3.4 interest clawback	19	This clause has been amended to reflect current practice. Paragraph now reads “As schools are being advanced money for non-pay expenditure to their local bank	Simplified and amended to reflect current practice

		accounts at the beginning of the year, there is a resulting loss of interest or higher interest charges to the County Council than if payments had been made centrally. <i>The LA does not currently make adjustments for this. This is reviewed annually in light of the cost of financing and underlying interest rates.</i>	
3.6 Bank and building society accounts	20	Amendment to reflect current practice paragraph reads: "If a school chooses to use an account operated within the County Council's banking arrangements then currently the school's account <i>will not attract interest</i> on cash balances in that account and <i>interest will not be charged on overdrawn balances. These arrangements are regularly reviewed in reference to base interest rates and where interest becomes a more significant factor, these arrangements are adjusted accordingly.</i> "	Amended to reflect current practice.
3.7 Borrowing by schools	21	Sentence added <i>Schools may also use any scheme that the Secretary of State has said is available to schools without specific approval (e.g. the Salix scheme).</i>	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
4.3 Interest on Surplus Balances		Paragraph amended to read: " <i>No Interest will be accrued on either positive or negative balances held by the Authority on behalf of schools</i> "	Amended to reflect current practice.
5.1.1 Income from Lettings	27	Paragraph added: " <i>Income from school premises should not be payable into voluntary or private funds. However where the land is held in charitable trust it will be for the schools trustees to determine the use of any income generated by the land.</i> "	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
6.2.2 Circumstances where charges may be made	28	Sentence amended: Other expenditure incurred to secure resignations where <i>there is good reason to charge this to the school(see Annex B)</i>	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
8.1 Provision of Services from centrally retained budgets	32	Paragraph amended "The Authority will not discriminate in providing these services on the basis of categories of school except where a) Funding has been delegated to some schools only, or b) such discrimination is justified by differences in statutory duties <i>in cases where this would be allowable under the school and early years finance regulations or the dedicated schools grant (DSG) conditions of grant.</i> "	As directed in the Scheme for Financing Guidance (DfE statutory guidance)

11.7 Special Educational Needs		Clause added: <i>“Schools are required to use their best endeavours in spending the budget share, to secure the special educational needs of their pupils. “</i>	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
11.8 Interest on Late Payments	38	Clause added Under statutory requirements, suppliers can charge interest on late payments for goods and services, any schools being charged are liable for the costs and they must be paid out of schools budget share.	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
11.9 Whistleblowing Clause	38	Clause added <i>“For persons working at a school or school governors who wish to complain about financial management or financial propriety at the school, please refer to the schools whistleblowing policy. East Sussex County Council has a Confidential Reporting Hotline which can be used to report concerns. This can be accessed by either dialling 01273 481995 or emailing: confidentialreporting@eastsussex.gov.uk.”</i>	As directed in the Scheme for Financing Guidance (DfE statutory guidance)
11.11 Redundancy and Early Retirement Costs	38	Clause added <i>“The 2002 Education Act sets out how premature retirement and redundancy costs should normally be funded. If the authority proposes to depart from this, then the scheme should contain a provision setting out the circumstances in which exceptions will be made. If the authority proposes to make local arrangements in accordance with the act, then the scheme should contain a provision setting out how this will work. Further guidance is provided at Annex D.”</i>	As directed in the Scheme for Financing Guidance (DfE statutory guidance) NB Annex is not amended.
13 Community Facilities	39/40	Various clauses amended to reflect changes to the Children and Families Act 2014 – a school is no longer required to consult before establishing community facilities. Paragraph added: <i>“Schools are no longer legally required to consult the local authority prior to providing community facilities, except where a funding agreement with external parties is involved. However, it is recommended that schools advise the LA before providing community facilities involving gross expenditure exceeding £15,000 or involving the provision of early education or childcare.</i>	As directed in the Scheme for Financing Guidance (DfE statutory guidance) NB Annex is not amended.

		<p><i>Schools are reminded that, as public bodies , they are required to act reasonably, which includes communicating with those affected by decisions they make”</i></p> <p>13.1.1 deleted 13.2 deleted</p>	
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Report to: Schools Forum

Date: 20th September 2019

Title of Report: De-delegating budgets for Primary and Secondary maintained schools

By: Sarah Rice, Finance Manager

Purpose of Report: To advise Forum which budgets were de-delegated by schools in 2019/20 and seek approval on de-delegated budgets for 2020/21.

Recommendation:

The Primary and Secondary maintained Schools Forum Representatives are asked to decide which services should be provided centrally by the Authority for 2020/21.

1. Background

1.1 Since 2013/14 the Department for Education (DfE) has required that Schools Forum agree to de-delegate budgets for certain services provided centrally by the Local Authority (LA). The DfE have confirmed that this arrangement will continue for financial year 2020/21.

1.2 The funding is automatically delegated to Academies who can choose to access some of the services by purchasing from East Sussex Services to Schools or source services from other providers.

1.3 The services to be considered for de-delegation in 2020/21 are shown below and Schools Forum can agree to de-delegate a service in 2020/21 where it chose not to in 2019/20.

- contingencies
- behaviour support services
- support for minority ethnic pupils (please see separate paper)
- administration of free school meals
- jury service and union business

1.4 In 2019/20, the following decisions were agreed at schools forum on de-delegated services.

	PRIMARY	SECONDARY
	De-delegated in 2019/20	De-delegated in 2019/20
Contingency	Yes	Yes
Behaviour support services	Yes	No
Support for minority ethnic pupils	Yes	Yes*
Free meal eligibility	Yes	Yes
Jury service and union business	Yes	Yes

*This decision was originally 'NO' but was reversed at the request of representatives following assessment of the impact on the service as a whole as confirmed in the Schools Forum EALs briefing circulated March 2019.

1.5 Only members of the Schools Forum representing maintained primary and secondary

schools are entitled to vote on the 2020/21 proposals. In accordance with regulations, representatives of each phase will vote separately, however it is possible that a decision not to de-delegate in one phase may affect the viability of provision overall and the withdrawal of the service for all phases.

2. The Services

- 2.1 Descriptions of the services which can be provided centrally to maintained schools are set out below in Appendix A.
- 2.2 The De-delegated funding for 2019/20 to schools and academies for these services is summarised in Appendix B.
- 2.3 The calculation of amounts to be de-delegated from each school must be linked to factors within the funding formula. The calculations applied in 2019/20 were calculated using the following basis:

De-delegated Heading	Formula Factor*
Contingency	Per Pupil Amount
Behaviour Support Services	20% Per Pupil Amount 11% Free School Meals <i>(18/19 -55%)</i> 22% Free School Meal Ever6 <i>(18/19 – 0%)</i> 22% IDACI <i>(18/19 -0%)</i> 25% Prior Attainment
Support for minority ethnic pupils	50% Per Pupil <i>(18/19 - 90%)</i> 50% Per EAL Pupil <i>(18/19 - 10%)</i>
Free meal eligibility	Free School Meal Numbers
Jury service and union duties	Per Pupil Amount

* Annotations in brackets highlight where and how calculations changed from 18/19 calculations.

- 2.4 The basis of calculating the de-delegated amounts applied to each school for some elements were amended for 2019/20 as shown in the table above. This was agreed in conjunction with the Funding Formula Working Group to ensure the impact of changes in the funding formula and how funding is allocated is taken into account in the way funds are de-delegated.

3 Recommendations

- 3.1 The Maintained Primary and Secondary representatives on the Schools Forum are requested to agree the services to be de-delegated in 2020/21

The framework for de-delegated budgets is set within the principles of shared responsibility between schools for all children and mutual support across all schools. The model allows for all schools who de-delegate funding to have certainty of access to support at the point of need from services that continue to operate and provide support in the most cost effective way.

Contingencies

Contingencies can be held for a limited range of circumstances

- Exceptional unforeseen costs which it would be unreasonable to expect governing bodies to meet
- Schools in financial difficulties
- Additional costs relating to new, re-organised and closing schools
- Managing extra ordinary personnel matters

It is recommended that maintained schools continue to fund a contingency which will be administered by the Local Authority for the approved purposes.

If schools decide not to have a central contingency, they will need to ensure that all schools are able to make any extraordinary payments this can put significant undue strain on individual school budget shares.

Administration of Free School Meals

The County Council's free school meals service enables schools to meet legal requirements relating to the provision of free school meals without the administrative burden.

The free school meals service is located within the Admissions and Transport Team and as a Local Authority, we have direct links with Government Departments (DfE and DWP). This enables us to determine eligibility for free school meals with one short telephone call from schools with the vast majority of individual applications only taking 30 seconds to process. Individual schools do not have access to the checking service meaning eligibility would need to be carried out at school level as a paper exercise.

We are able to give guidance on all aspects of eligibility and provide accurate data to support schools. Weekly changes are reported to schools securely and full entitlement reports are sent to individual schools. We will ensure that free schools meals data is accurate for the census returns.

NB Academies can buy into this service through Services to Schools.

Jury service and union business

This central budget currently pays for supply cover when members of a school's staff undertake Trade Union Duties or Jury Service. The amount each school may have to pay can vary significantly from year to year, whereas across the County the amount is more likely to be relatively stable. The benefit to maintained schools of pooling these budgets is that schools know exactly how much they will pay each year instead of facing the prospect of unknown additional costs which they cannot control.

For primary schools, this budget also includes the costs of administering the County Funded Supply internal insurance schemes.

Behavioural Support and Support for Minority Ethnic Pupils – The discussions around this area of de-delegation is subject to a separate paper.

Report to: **Schools' Forum**

Date: **20 September 2019**

Title of Report: **Request for Extension of Pooled Funding for BSS & EAL**

By: **Nathan Caine, Head of ISEND**

Purpose of Report: **A proposal to pool funding for Primary and Secondary Behaviour Support Services (BSS) and English as an Additional Language Service (EALS)**

1 Background

- 1.1 From April 2014, funding arrangements for centrally held Behaviour Support Services (BSS) and services for pupils with English as an Additional Language (EALS) were placed under the jurisdiction of Schools' Forum to decide whether the historic budgets could be pooled by the Local Authority, or distributed to maintained schools by formula.
- 1.2 The framework for de-delegated budgets is set within the principles of shared responsibility between schools for all pupils and mutual support across all schools. The model allows for all schools who de-delegate funding to have certainty of access to support at the point of need from services that continue to operate and provide support in the most cost-effective way.
- 1.3 Schools continue to express concerns at their own limited capacity to support pupils who present with problematic behaviour and exclusion rates across the county are high. ESBAS provides support to all maintained primary schools delivering a range of interventions to support pupils with social, emotional and mental health needs, including those who are at risk of permanent exclusion. Support from ESBAS is bespoke to the needs of the school and pupil and, as well as 1:1 support, includes training and expert advice for schools. As pupils who are at risk of exclusion often present with attendance difficulties, the BSS offer is integrated with the attendance support offer.
- 1.4 Schools have a statutory duty to provide for pupils with EAL on their roll and funding is delegated within their individual budgets for this purpose. EAL is not a special educational need and pupils with EAL are able to achieve very well if effective support is in place for them. This includes support from staff who have a good understanding of their mother tongue and are able to build links with families who do not speak English as a first language. The EAL service offers a range of support for pupils and schools (1:1 support and training) as well as a translation service and support for pupils to take examinations in their mother tongue.

2 Behaviour Support Services

- 2.1 Resources for primary maintained schools are managed according to a published formula. Appendix A outlines the agreed allocation of support to schools and what proportion of the budget is retained for high-level behaviour referrals through the ISEND Front Door. The central tenet of this proposal is securing a balance between ensuring support is available for schools at a time they need it and an allocation of resource to all schools, thereby allowing for a more equitable distribution of support

and options for schools to have greater flexibility and control over the support they receive.

- 2.2 This system for allocating support was originally implemented at the beginning of term 6, 2013 and has been in operation since then. Ensuring that resources are available for small schools, who do not have high levels of deprivation, but requiring access specialist support for behaviour. ,
- 2.3 *Implications for Cessation of De-Delegated Primary Behaviour Support Services:*
- ESBAS capacity would be significantly reduced and only focus on statutory work (i.e. permanently excluded pupils). ESBAS provision could not be reinstated at a later stage.
 - No early intervention service would be provided; this would include the attendance offer as well as the behaviour offer. The Local Authority would lower the threshold for core attendance support and this would continue to reduce over time.
 - The number of pupils requiring support in the secondary phase would increase as their barriers to learning support will not have been addressed in a timely and robust manner.
 - An increase in the demand for special school provision in both primary and secondary phases.
 - An increase in permanent exclusions and breakdown of placements of pupils with EHCPs and a related increase in the number of pupils who schools have to reintegrate mid-year from other schools.
 - A deterioration of attendance.
 - Further pressure on High Needs Block funding and in turn funding available for schools.
- 2.4 The overall impact will increase the challenge for schools and create additional budget pressures to fund more specialist provision and outcomes for pupils in East Sussex will decline.

3 English as an Additional Language Service

- 3.1 From April 2014, units have been allocated to schools based on the number of EAL pupils who have been in the education system in the UK for less than 3 years. This system weights support towards the newly arrived pupils who generally have lower levels of English and the greatest need for support.
- 3.2 Following extensive consultation with schools in 2019, the service is proposing to make a new offer of EAL support based on schools/academies contributing either 25% or 100% of their notional EAL budget. This will provide two levels of access to the service which can be seen in Appendix B. This model was the preferred model for the majority of schools, academies as well as unions and staff.
- 3.3 To deliver this model (Model 3 in the original consultation), the Local Authority requires a commitment from schools equating to a total of **£440k a year** for two years, from 1 April 2020. This is to retain enough staff to cover the full range of interventions within the offer and meet the needs of all schools across all locations in the county. If schools and academies decide not to provide the required level of funding, the EAL service will cease on 31 March 2020. In these circumstances from 1st April 2020 schools/academies will make their own arrangements for discharging their duties for pupils with EAL on their roll.
- 3.4 The table below shows the implications for different levels of buy-in by

schools/academies in terms of overall income for the service. You will note that should all schools opt for a 25% contribution then the income will not meet the required minimum of £440k and the service will cease:

Model 3:

Funding Level	25%	100%
Maintained Primary	103137	412547
Maintained Secondary	38909	155635
Academy Primary	62889	251555
Academy Secondary	71421	285686
Total	276356	1105423

- 3.5 Schools' Forum representatives are asked to vote on the option to de-delegate EAL funding from all maintained schools, collectively, at 25% or 100%. If both primary and secondary maintained schools vote to de-delegate 100% of the notional EAL budget, then there will be sufficient resources to guarantee the service until 31 March 2022.
- 3.6 In the event that either primary or secondary schools do not agree to de-delegate funding collectively at Schools' Forum, or if both sectors only agree to de-delegate at 25%, then schools and academies have already been asked if they wish to make a commitment from their notional EAL de-delegation budget from the 1 April 2020 (for a period of 2 years). The decision as to whether the service is maintained or ceased would be based on these returns.
- 3.7 Due to the complexity of the consultation process, the decision to fund will be on a two-year cycle. An EAL service will only be available to schools/academies who make an up-front commitment to the service; there will be no in-year opportunities to buy in support at a later date.
- 3.8 *Implications for Cessation of De-Delegated English as an Additional Language Service*
- EALS would not be financially viable and would close. This decision will not be reversible at a later stage.
 - Schools would not be able to access the full range of services currently provided by EALS in the private sector; there are some translation services available but they are more expensive than EALS.
 - Schools who currently receive a high level of support would experience a significant reduction in support.
 - Support for unaccompanied asylum-seekers who are placed at schools near to available foster placements would cease.
 - Mother tongue examinations would not be supported and would be the sole responsibility of schools.
 - A likely impact includes a significant rise in the numbers of pupils requiring support in the secondary phase as their barriers to learning will not have been addressed in a timely and robust manner.
 - The KS2 and GCSE outcomes for EAL pupils will be detrimentally impacted.

4 Conclusions

- 4.1 The level of challenge across East Sussex schools remains very high in respect of behaviour/attendance/exclusions and improvements in this area are key to improving standards. While there is some evidence of progress, East Sussex continues to under-

perform when compared to national and statistical neighbours and, therefore, maintaining a good level of service across all schools must be a priority.

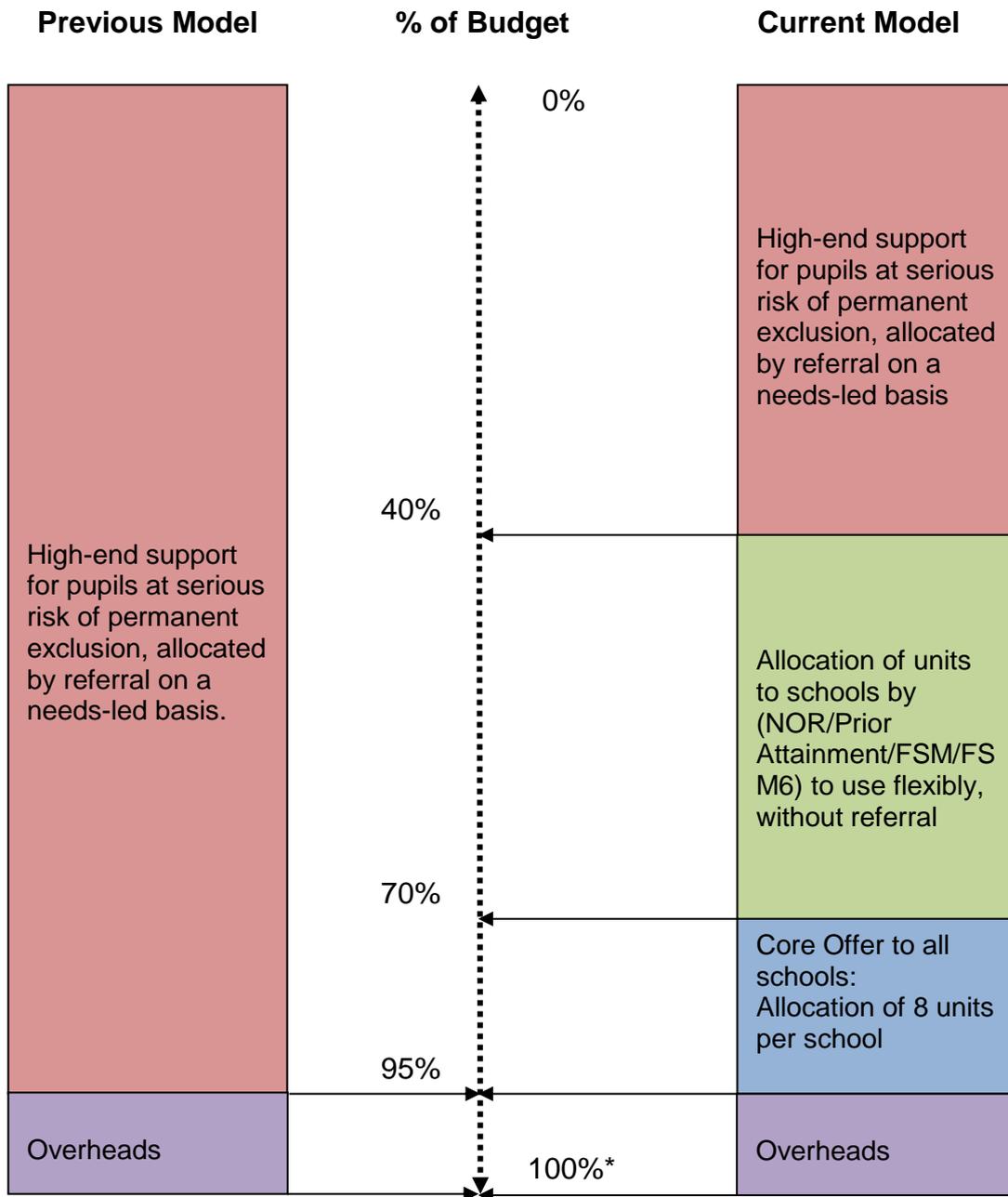
- 4.2 There is evidence that where schools have assumed financial responsibility for behaviour support there has been no correlating improvement in pupil behaviour or school performance. Indeed, the evidence suggests that schools delay early intervention because appropriate support is more costly or difficult to access and later remedies to address the problems are less effective and much more costly for pupils and schools. Where pupils are permanently excluded, the burden falls on all schools to fund and provide ongoing support and places for pupils in special schools or Independent Non-Maintained Schools (INMS).
- 4.3 In light of the rising demand for high cost provision for pupils who are permanently excluded in secondary schools, consideration should be given for re-establishing a de-delegation of funding for Behaviour Support Services across this sector.
- 4.4 The proposed model for EAL is a fair and transparent model that is representative of schools and academies who responded to the consultation. This model allows for the continuation of support whilst increasing the flexibility of the offer.

5 Recommendations

- 5.1 This paper sets out the ongoing challenges and demand across the provision of attendance and behaviour support and EALS. The implications of any cessation of provision should be considered carefully in light of the likely impact across all schools.
- 5.2 Schools' Forum is, therefore recommended to:
 - 5.2.1 Continue de-delegated budgets for primary BSS for 2019/20
 - 5.2.2 Agree de-delegated budgets for secondary BSS for 2019/20
 - 5.2.3 Continue de-delegated budgets for primary EALS for 2019/20 at 100%
 - 5.2.4 Continue de-delegated budgets for secondary EALS for 2019/20 at 100%

Nathan Caine
Head of ISEND

Behaviour Support to Schools: Allocation of Pooled Budget



*This can be 'topped up' by individual schools by purchasing additional units from the Services to Schools offer.

Primary Behaviour Support Unit Allocation 2019/20

School	30% Allocated to units @ £60 per unit	25% Allocated as Core Offer To all school	Total Units Allocated
Alfriston School	4	8	12
All Saints' and St Richard's Church of England Primary School	4	8	12
All Saints Church of England Primary School - Bexhill	21	8	29
Annecy Catholic Primary School, Seaford	10	8	18
Ashdown Primary School	18	8	26
Barcombe Church of England Primary School	4	8	12
Battle and Langton Church of England Primary School	22	8	30
Beckley Church of England Primary School	4	8	12
Blackboys Church of England Primary School	4	8	12
Bodiam Church of England Primary School	5	8	13
Bonnars Church of England Primary School	6	8	14
Bourne Primary School	38	8	46
Brede Primary School	9	8	17
Broad Oak Community Primary School	6	8	14
Burwash C of E School	8	8	16
Buxted C of E Primary School	7	8	15
Castledown Community Primary and Nursery School	5	8	13
Catsfield Church of England Primary School	7	8	15
Chantry Community Primary School	13	8	21
Chiddingly Primary School	7	8	15
Chyngton School	21	8	29
Cradle Hill Community Primary School	20	8	28
Cross in Hand Church of England Primary School	11	8	19
Crowhurst C of E Primary School	4	8	12
Dallington Church of England Primary School	3	8	11
Danehill Church of England Primary School	2	8	10
Denton Community School	15	8	23
Ditchling (St Margarets) Church of England Primary School	4	8	12
East Hoathly C of E Primary School	5	8	13
Etchingam Church of England Primary School	3	8	11
Firle Church of England Primary School	3	8	11
Five Ashes C of E Primary School	3	8	11
Fletching Church of England Primary School	2	8	10
Forest Row Church of England Primary School	8	8	16
Framfield Church of England Primary School	3	8	11
Frant Church of England Primary School	3	8	11
Groombridge St Thomas' Church of England Primary School	6	8	14
Grovelands Community School	33	8	41
Guestling-Bradshaw Church of England Primary School	10	8	18
Hamsey Community Primary School	5	8	13
Hankham Primary School	6	8	14

Harbour Primary School & Nursery	34	8	42
Harlands Primary School	6	8	14
Hellingly Community Primary School	8	8	16
Herstmonceux Church of England Primary School	8	8	16
High Hurstwood Church of England Primary School	4	8	12
Holy Cross Church of England Primary School	9	8	17
Hurst Green Church of England Primary School	6	8	14
Icklesham Church of England Primary School	4	8	12
Iford & Kingston Church of England Primary School	6	8	14
Langney Primary School	39	8	47
Laughton Community Primary School	4	8	12
Little Common School	25	8	33
Little Horsted Church of England Primary School	3	8	11
Manor Primary School	18	8	26
Mark Cross Church of England Primary School	4	8	12
Mayfield Church of England Primary School	6	8	14
Maynards Green Community Primary School	7	8	15
Meridian Primary School	30	8	38
Motcombe Community School	15	8	23
Netherfield C of E Primary School	7	8	15
Newick Church of England Primary School	6	8	14
Ninfield Church of England Primary School	6	8	14
Northiam Church of England Primary School	8	8	16
Nutley Church of England Primary School	2	8	10
Ocklynge Junior School	6	8	14
Park Mead Primary School	9	8	17
Parkland Infant School	14	8	22
Parkland Junior School	30	8	38
Parkside Community Primary School	4	8	12
Pashley Down Infant School	20	8	28
Peacehaven Heights Primary School	3	8	11
Peasmarsh Church of England Primary School	25	8	33
Pells Church of England Primary School, Lewes	3	8	11
Pevensey and Westham C of E Primary School	10	8	18
Plumpton Primary School	9	8	17
Polegate School	0	8	8
Punnetts Town Community Primary School	11	8	19
Ringmer Primary School	6	8	14
Rocks Park Primary School	13	8	21
Rodmell Church of England Primary School	14	8	22
Roselands Infants School	58	8	66
Rotherfield Primary School	21	8	29
Sacred Heart Catholic Primary School, Hastings	8	8	16
Salehurst Church of England Primary School	14	8	22
Sandown Primary School	16	8	24
Seaford Primary School	19	8	27
Sedlescombe C of E Primary School	5	8	13
Shinewater Primary School	7	8	15
South Malling C of E Primary School	3	8	11
Southover C of E Primary School	9	8	17
St Andrew's Church of England Infants School, Eastbourne	9	8	17

St John's Church of England Primary School, Crowborough	3	8	11
St John's Meads Church of England Primary School	7	8	15
St Mark's Church of England Primary School, Hadlow Down	4	8	12
St Mary Magdalene's Catholic Primary School, Bexhill-on-Sea	4	8	12
St Mary Star of the Sea Catholic Primary School	6	8	14
St Mary the Virgin Church of England Primary School, Hartfield	23	8	31
St Marys Catholic Primary School, Crowborough	6	8	14
St Michael's Church of England Primary School, Playden	18	8	26
St Michael's Primary School, Withyham	8	8	16
St Pancras Catholic Primary School, Lewes	22	8	30
St Peter and St Paul C of E Primary School	4	8	12
St Peter's Church of England Primary School, Chailey	17	8	25
St Philip's Catholic Primary School, Uckfield	3	8	11
St Thomas à Becket Catholic Infant School, Eastbourne	29	8	37
St Thomas à Becket Catholic Junior School, Eastbourne	27	8	35
St Thomas' Church of England Primary School, Winchelsea	8	8	16
Stafford Junior School	27	8	35
Staplecross Methodist Primary School	12	8	20
Stone Cross School	25	8	33
Stonegate Church of England Primary School	17	8	25
Telscombe Cliffs Community Primary School	24	8	32
The Haven	7	8	15
Ticehurst C of E Primary School	10	8	18
Tollgate Community Junior School	16	8	24
Wadhurst C of E Primary School	8	8	16
Wallands Community Primary School	4	8	12
West Rise Community Infant School	4	8	12
West Rise Junior School	21	8	29
Western Road Community Primary School	10	8	18
Westfield School	18	8	26
Willingdon Primary School	4	8	12
Wivelsfield Primary School	22	8	30
Primary Total	1317	936	2253

NB: Schools converting to Academy status mid-year are allocated units on a pro-rata basis.

Nominal Secondary Behaviour Support Unit Allocation 2019/20 (if de-delegated)

School	30% Allocated to units @ £60 per unit	25% Allocated as Core Offer To all school	Total Units Allocated
Claverham Community College	80	52	132
Heathfield Community College	58	52	110
Robertsbridge Community College	53	52	105
Uckfield College	64	52	116
Uplands Community College	40	52	92
Willingdon Community School	67	52	119
Chailey School	40	52	92
Priory School	75	52	127
Causeway School	62	52	114
St Richard's Catholic College	75	52	127
Peacehaven Community School	82	52	134
Secondary Total	697	572	1269

NB: Schools converting to Academy status mid-year are allocated units on a pro-rata basis.

Model 3 100% /25% model

Overview

In this model schools can opt for the full service, contributing 100% of their allocated EAL funding, with a two-year commitment.

All schools have access to the services listed in the offer outlined below and in addition schools experiencing higher levels of need at any time due to large numbers of new arrivals or pupils/families with higher levels of need will be given priority for extra support, within the County need and Service capacity.

Schools opting for the advisory level contribute 25% of school EAL allocation.

All schools have access to the advisory services listed below. There is no direct teaching or BSO support included in the 25% model. Schools may request teacher or BSO interventions and the service would endeavour to source teachers and BSOs as required for purchase.

The offer		
	Advisory service 25%	Full service 100%
Access to a selection of advice, guidance and model policy documents on czone	✓	✓
Termly EALS newsletter	✓	✓
Advisory meetings/email advice for school staff	✓	✓
Central or bespoke in-school training for individual schools or clusters	✓	✓
Initial Assessments of pupils, including recommendations and advice	✓	✓
Classroom observations	✓	✓
New Referrals package for all new referrals (including, as appropriate) <ul style="list-style-type: none"> - Initial Assessment including classroom observation - Mother Tongue Assessment and parent interview - Recommendations and advice on strategies - Bespoke 6-8 week intervention delivered by teachers and/or BSOs - Review of progress and Access to a further 6-8 week interventions as agreed - Bilingual support for home school liaison 		✓
Transition interventions <ul style="list-style-type: none"> - EAL friendly Pupil Voice - Additional visits with BSO if appropriate - Parent meetings - Briefing for transition lead 		✓
Parental engagement <ul style="list-style-type: none"> - BSOs available for translation and interpreting e.g translation of letters, phone calls home 		✓
Mentoring for TAs and EAL Coordinators		✓
BSOs for Translating and interpreting,		✓

Training and monitoring for EAL leads Coordinators		✓
Access to EALS programmes, e.g. Pupil and Parent Ambassador programmes, Early Days programmes, Secondary development programme - EAL register		✓
Mother Tongue exam package - Identification of candidates through assessment of speaking, listening, reading and writing - Direct teaching up to 6 session informed by gap analysis - Mock and feedback - Three sessions for the speaking exam: familiarisation, mock and actual exam.		✓
Twice yearly planning and Review meetings with EAL Lead in school - Analysis of EAL register - Progress of supported pupils - Requests for CPD - Feedback and evaluation of service - Agree priorities		✓
Pupil Ambassador programme for primary schools - Training for Lead on setting up package - Guidance on Ambassador-partner sessions -		✓
Support for EAL CYP with additional needs - Support with assessing additional needs - BSO supporting with safeguarding concerns		✓
Additional interventions on a traded basis Teacher BSO	£200 per half day £38/hr Where available	£65/hr £25/hr

* There is no direct teaching or BSO input included in the 25% model. The service would endeavour to source teachers and BSOs as required for purchase, however this would be additional to the contract and there would be some risk as to whether this capacity could be sourced. Lack of delivery of teaching or BSO support would not mean that the contract for the other provision outlined above has not been fulfilled.

**Summary of notional EAL De-delegation amounts
(2019/20)**

Alphabetical order by Phase

	October 2018 NOR	October 2018 EAL3	Current Split Ethnic minority (50% per pupil) (50% per EAL)	School Commitment in £'s 25%	School Commitment in £'s 100%
Primary					
Alfriston School	103	0	£883	£221	£883
All Saints' and St Richard's CofE Primary School	100	2	£1,375	£344	£1,375
All Saints CE Junior School	238	3	£2,707	£677	£2,707
All Saints CofE Primary School, Bexhill	207	5	£2,815	£704	£2,815
Anney Catholic Primary School	157	8	£3,118	£780	£3,118
Ark Blacklands Primary Academy	577	24	£10,209	£2,552	£10,209
Ark Castledown Primary Academy	367	25	£8,693	£2,173	£8,693
Ark Little Ridge Primary Academy	427	15	£7,017	£1,754	£7,017
Ashdown Primary School	440	3	£4,544	£1,136	£4,544
Barcombe CofE Primary School	132	0	£1,131	£283	£1,131
Battle and Langton CofE Primary School	416	8	£5,326	£1,332	£5,326
Beckley CofE Primary School	101	0	£865	£216	£865
Blackboys CofE Primary School	122	0	£1,045	£261	£1,045
Bodiam CofE Primary School	100	0	£857	£214	£857
Bonnars CofE School	108	2	£1,466	£366	£1,466
Bourne Primary School	437	130	£32,650	£8,163	£32,650
Breakwater Academy	202	9	£3,799	£950	£3,799
Brede Primary School	130	0	£1,114	£278	£1,114
Broad Oak Community Primary School	82	0	£703	£176	£703
Burfield Academy	131	0	£1,118	£280	£1,118
Burwash CofE School	168	0	£1,440	£360	£1,440
Buxted CofE Primary School	188	0	£1,611	£403	£1,611
Catsfield CofE Primary School	110	0	£943	£236	£943
Chailey St Peter's CofE Primary School	140	0	£1,200	£300	£1,200
Chantry Community Primary School	212	2	£2,332	£583	£2,332
Chiddingly Primary School	100	0	£857	£214	£857
Christ Church CofE Primary and Nursery Academy	405	71	£19,322	£4,831	£19,322
Churchwood Primary Academy	206	2	£2,283	£571	£2,283
Chyngton School	428	6	£4,908	£1,227	£4,908
Cradle Hill Community Primary School	534	12	£7,253	£1,813	£7,253
Cross-in-Hand CofE Primary School	287	3	£3,223	£806	£3,223
Crowhurst CofE Primary School	106	0	£908	£227	£908
Dallington CofE Primary School	104	1	£1,143	£286	£1,143
Danehill CofE Primary School	93	0	£797	£199	£797
Denton Community Primary School and Nursery	244	1	£2,345	£586	£2,345
Ditchling (St Margaret's) CofE Primary School	148	3	£2,017	£504	£2,017
Dudley Infant Academy	173	5	£2,487	£622	£2,487
East Hoathly CofE Primary School	97	0	£831	£208	£831
Etchingham CofE Primary School	110	0	£943	£236	£943
Firle CofE Primary School	69	0	£591	£148	£591
Five Ashes CofE Primary School	54	1	£730	£182	£730

Fletching CofE Primary School	70	0	£600	£150	£600
Forest Row CofE Primary School	188	6	£2,857	£714	£2,857
Framfield CofE Primary School	97	0	£831	£208	£831
Frant CofE Primary School	105	1	£1,159	£290	£1,159
Gildredge House	396	4	£4,272	£1,068	£4,272
Glenleigh Park Primary Academy	395	6	£4,663	£1,166	£4,663
Groombridge St Thomas' CofE Primary School	193	0	£1,654	£413	£1,654
Grovelands Community Primary School	623	9	£7,412	£1,853	£7,412
Guestling Bradshaw CofE Primary School	217	2	£2,376	£594	£2,376
Hailsham Community College	35	1	£538	£135	£538
Hamsey Community Primary School	90	1	£1,016	£254	£1,016
Hankham Primary School	146	0	£1,251	£313	£1,251
Harbour Primary and Nursery School	450	21	£8,480	£2,120	£8,480
Harlands Primary School	196	2	£2,202	£551	£2,202
Hawkes Farm Academy	411	1	£3,782	£945	£3,782
Hellingly Community Primary School	240	1	£2,311	£578	£2,311
Heron Park Primary Academy	394	42	£12,803	£3,201	£12,803
Herstmonceux CofE Primary School	211	3	£2,570	£642	£2,570
High Cliff Academy	155	10	£3,574	£894	£3,574
High Hurstwood CofE Primary School	105	2	£1,425	£356	£1,425
Hollington Primary Academy	384	23	£8,520	£2,130	£8,520
Holy Cross CofE Primary School	103	0	£883	£221	£883
Hurst Green CofE Primary School and Nursery	111	4	£1,732	£433	£1,732
Icklesham CofE Primary School	128	1	£1,349	£337	£1,349
Iford and Kingston CofE Primary School	200	5	£2,755	£689	£2,755
Jarvis Brook Primary School	171	2	£1,976	£494	£1,976
King Offa Primary Academy	441	16	£7,377	£1,844	£7,377
Langney Primary Academy	517	16	£7,956	£1,989	£7,956
Laughton Community Primary School	103	0	£883	£221	£883
Little Common School	607	6	£6,483	£1,621	£6,483
Little Horsted CofE Primary School	106	0	£908	£227	£908
Manor Primary School	416	12	£6,174	£1,543	£6,174
Mark Cross CofEAided Primary School	98	2	£1,347	£337	£1,347
Mayfield CofE Primary School	157	1	£1,599	£400	£1,599
Maynards Green Community Primary School	217	3	£2,635	£659	£2,635
Meridian Community Primary School and Nursery	426	17	£7,527	£1,882	£7,527
Motcombe Infants' School	353	62	£16,895	£4,224	£16,895
Netherfield CofE Primary School	138	0	£1,182	£296	£1,182
Newick CofE Primary School	209	1	£2,045	£511	£2,045
Ninfield CofE Primary School	153	0	£1,311	£328	£1,311
Northiam CofE Primary School	91	1	£1,046	£262	£1,046
Nutley CofE Primary School	94	0	£805	£201	£805
Oakwood Primary Academy	379	23	£8,393	£2,098	£8,393
Ocklynge Junior School	795	26	£12,623	£3,156	£12,623
Ore Village Primary Academy	310	11	£5,194	£1,298	£5,194
Park Mead Primary School	119	0	£1,020	£255	£1,020
Parkland Infant School	179	3	£2,204	£551	£2,204
Parkland Junior School	230	4	£2,861	£715	£2,861
Parkside Community Primary School	210	4	£2,579	£645	£2,579
Pashley Down Infant School	268	31	£9,258	£2,314	£9,258
Peacehaven Heights Primary School	408	18	£7,412	£1,853	£7,412
Peasmarsh CofE Primary School	91	0	£780	£195	£780
Pebsham Primary Academy	210	3	£2,574	£644	£2,574

Pevensey and Westham CofE Primary School	422	5	£4,657	£1,164	£4,657
Phoenix Academy	151	13	£4,217	£1,054	£4,217
Plumpton Primary School	98	1	£1,096	£274	£1,096
Polegate Primary School	515	4	£5,222	£1,306	£5,222
Punnetts Town Community Primary School	96	1	£1,083	£271	£1,083
Ringmer Primary and Nursery School	291	1	£2,757	£689	£2,757
Robsack Wood Primary Academy	414	14	£6,672	£1,668	£6,672
Rocks Park Primary School	209	3	£2,562	£641	£2,562
Roselands Infants' School	272	21	£6,964	£1,741	£6,964
Rotherfield Primary School	211	3	£2,587	£647	£2,587
Rye Community Primary School	352	5	£4,051	£1,013	£4,051
Sacred Heart Catholic Primary School, Hastings	238	22	£6,880	£1,720	£6,880
Salehurst CofE Primary School	197	2	£2,195	£549	£2,195
Sandown Primary School	481	8	£5,902	£1,476	£5,902
Seaford Primary School	478	14	£7,144	£1,786	£7,144
Sedlescombe CofE Primary School	209	1	£2,049	£512	£2,049
Shinewater Primary School	369	19	£7,309	£1,827	£7,309
Silverdale Primary Academy	623	23	£10,533	£2,633	£10,533
Sir Henry Fermor CofE Primary School	372	22	£8,177	£2,044	£8,177
South Malling CofE Primary and Nursery School	231	6	£3,204	£801	£3,204
Southover CofE Primary School	373	9	£5,133	£1,283	£5,133
St Andrew's CofE Infants School	299	27	£8,585	£2,146	£8,585
St John's CofE Primary School	210	0	£1,799	£450	£1,799
St John's Meads CofE Primary School	214	15	£5,164	£1,291	£5,164
St Leonard's CofE Primary Academy	404	41	£12,509	£3,127	£12,509
St Mark's CofE Primary School	91	0	£780	£195	£780
St Mary Magdalene Catholic Primary School	245	19	£6,373	£1,593	£6,373
St Mary Star of the Sea Catholic Primary School	211	56	£14,236	£3,559	£14,236
St Mary the Virgin CofE Primary School	99	1	£1,114	£278	£1,114
St Marys Catholic Primary School	208	12	£4,384	£1,096	£4,384
St Michael's CofE Primary School	89	0	£763	£191	£763
St Michael's Primary School	82	1	£956	£239	£956
St Pancras Catholic Primary School	135	8	£2,940	£735	£2,940
St Paul's CofE Academy	623	50	£16,508	£4,127	£16,508
St Peter and St Paul CofE Primary School	421	23	£8,801	£2,200	£8,801
St Philip's Catholic Primary School	199	9	£3,803	£951	£3,803
St Thomas A Becket Catholic Primary School	479	70	£19,631	£4,908	£19,631
St Thomas' CofE Aided Primary School	146	1	£1,509	£377	£1,509
Stafford Junior School	384	17	£7,075	£1,769	£7,075
Staplecross Methodist Primary School	102	0	£874	£218	£874
Stone Cross School	423	3	£4,403	£1,101	£4,403
Stonegate CofE Primary School	99	0	£848	£212	£848
Telscombe Cliffs Community Primary School	623	17	£9,220	£2,305	£9,220
The Baird Primary Academy	423	33	£10,889	£2,722	£10,889
The Cavendish	366	22	£7,965	£1,991	£7,965
The Haven Voluntary Aided CofE/Methodist Primary School	438	28	£9,945	£2,486	£9,945
Ticehurst and Flimwell CofE Primary School	101	0	£865	£216	£865
Tollgate Community Junior School	396	14	£6,510	£1,628	£6,510
Wadhurst CofE Primary School	284	3	£3,189	£797	£3,189
Wallands Community Primary School	373	12	£5,956	£1,489	£5,956
West Rise Community Infant School	270	8	£3,983	£996	£3,983
West Rise Junior School	359	4	£3,967	£992	£3,967
West St Leonards Primary Academy	411	22	£8,433	£2,108	£8,433

Western Road Community Primary School	206	3	£2,538	£635	£2,538
Westfield School	211	0	£1,808	£452	£1,808
White House Academy	169	12	£4,226	£1,057	£4,226
Willingdon Primary School	456	8	£5,697	£1,424	£5,697
Wivelsfield Primary School	210	0	£1,799	£450	£1,799
Secondary					
Ark Helenswood Academy	641	14	£17,803	£4,451	£17,803
Ark William Parker Academy	525	11	£14,661	£3,665	£14,661
Beacon Academy	1077	6	£14,985	£3,746	£14,985
Bexhill High Academy	1243	13	£22,644	£5,661	£22,644
Causeway School	523	8	£11,756	£2,939	£11,756
Chailey School	756	3	£9,452	£2,363	£9,452
Claverham Community College	1150	1	£11,240	£2,810	£11,240
Gildredge House	676	15	£19,376	£4,844	£19,376
Hailsham Community College	1064	9	£17,510	£4,377	£17,510
Heathfield Community College	1140	3	£12,916	£3,229	£12,916
King's Academy Ringmer	416	1	£4,628	£1,157	£4,628
Peacehaven Community School	840	6	£12,850	£3,213	£12,850
Priory School	1140	7	£16,433	£4,108	£16,433
Ratton School	1183	24	£31,808	£7,952	£31,808
Robertsbridge Community College	720	2	£8,247	£2,062	£8,247
Rye College	598	4	£8,909	£2,227	£8,909
Seaford Head School	1167	8	£17,563	£4,391	£17,563
Seahaven Academy	654	7	£12,291	£3,073	£12,291
St Catherine's College	1068	4	£13,143	£3,286	£13,143
St Richard's Catholic College	1021	14	£21,537	£5,384	£21,537
The Cavendish	825	47	£48,969	£12,242	£48,969
The Eastbourne Academy	700	24	£27,439	£6,860	£27,439
The Hastings Academy	885	2	£9,733	£2,433	£9,733
The St Leonards Academy	1441	12	£23,599	£5,900	£23,599
Uckfield College	1334	2	£13,779	£3,445	£13,779
Uplands Community College	714	2	£8,193	£2,048	£8,193
Willingdon Community School	995	1	£9,855	£2,464	£9,855
Primary Total	38752	1491	£664,102	£166,026	£664,102
Secondary Total	24496	251	£441,321	£110,330	£441,321

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